

POLICY OF EQUALITY
ACKNOWLEDGMENT OF RECEIPT

Department Member: _____ / Employee Number _____
(print)

I hereby acknowledge receiving a copy of the Los Angeles Sheriff's Department's ("LASD's") Policy of Equality and Procedures (with a copy of the Department of Fair Employment and Housing flier, "Sexual Harassment: The Facts about Sexual Harassment" attached thereto) (the "Policy"). I recognize LASD's commitment to providing a work environment that is free from discrimination, harassment, and retaliation.

Furthermore, I acknowledge that:

- I have been trained on the Policy (____ initial here if you are a new hire and have not yet received training on the Policy);
- I understand that I am fully responsible for reading and understanding the Policy;
- I understand that I may be disciplined for conduct in violation of the Policy;
- I understand that, if I am a supervisor or manager, I have additional duties including an affirmative duty to report potential violations of the Policy.

Date

Signature

Printed Name